

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 26 JANUARY 1972

ISSUE IV

Remimeo  
Scient Orgs  
Academies  
Level 0  
Students

(HCO P/L 30 Sept 1971 Issue II  
amended re W/C requirements)

SCIENTOLOGY LEVEL 0 STANDARD

ACADEMY CHECKSHEET

(HRS) Hubbard Recognised Scientologist

THIS COURSE CONTAINS KNOWLEDGE VITAL TO SUCCESSFUL  
LIVING.

PREREQUISITE: (1) *Word Clearing Method 1.*  
(2) Student Hat.

(The student is also required to have Word Clearing  
Method No. 1 done in the Qualifications Division.)

ORGANIZATION: \_\_\_\_\_

STUDENTS NAME: \_\_\_\_\_

DATE STARTED: \_\_\_\_\_ DATE COMPLETED \_\_\_\_\_

This checksheet contains the vital survival knowledge  
of Scientology sub-zero and zero level technology.

It covers the technology dealing with "memory" and  
"communication."

REQUIREMENTS:

*Full study tech per Student Hat is to be used through-  
out this course. Word Clearing Method 2 on all materials  
is not required. Standard classroom word clearing methods  
are required. It is the student's responsibility to ensure  
his twin continues as an "F/Ning Student" throughout (Ref:  
HCOB 29 June '71 "Word Clearing Series 7, Steps to Speed  
Student Product Flow".)*

This action is vitally important as misunderstood words  
are the ONLY reason a person gives up study or has trouble  
understanding and applying correctly what he has learned.

CERTIFICATE:

Completion of this checksheet entitles you to a  
"Provisional Hubbard Recognised Scientologist Certificate."

When you have completed through to Class IV training  
you will be required to Intern in this Organization under  
the professional guidance of our Technical Experts. Once  
you can then apply the processes of the grade flublessly  
you will be awarded your full permanent Hubbard Recognised  
Scientologist Certificate.

There is a lot of data on this course therefore you are requested to study weekends and evenings.

Study the data in checksheet order. Do not go past a word you do not understand. Use a dictionary and for Scientology terms use a Scientology dictionary and refer to the Symbols and Definitions list (HCOB 23 Aug '65 - Abbreviations and Symbols of Dianetics and Scientology).

Remember and apply all the study and learning data from your "Student Hat."

\*-rating = 100% knowledge of and understanding and ability to apply.

0-rating = read and listened to the data and understanding of. Those items not marked with a \* are 0 rated.

A demonstration of any of the materials may be requested to give you full understanding of them.

The checksheet is one time through materials and practical.

Attest the zero rate (0) items yourself in the space opposite the item.

Your course "twin" attests the starrate (\*) items in the space provided when he has given you a checkout and is sure you understand the data.

We wish you a very successful course.

START.

WORD CLEARING METHOD NO. 1 TO END PHENOMENA HAS BEEN DONE.

			<u>CHECKED OUT</u>
A.	<u>ORIENTATION SECTION</u>		
*	HCO PL 15 Jun 70	Keeping Scientology Working	_____
*	HCO PL 17 Jun 70	Technical Degrades	_____
*	HCO PL 11 Jun 64	New Student Data	_____
*	HCO PL 16 Apr 65	Hidden Data Line	_____
	HCO B 25 Jun 71	The Three Barriers to Study	_____
	HCO B 29 Jun 71	Steps to Speed Student Product Flow	_____
*	HCO PL 31 May 68	Auditors	_____
B.	<u>POINT SYSTEM</u>		
	HCO PL 17 May 71	(Study Statistics (Issue II))	_____
C.	(This section now covered in Checkout Mini Course.)		
D.	(This section is now covered by the Student Hat.)		

E. CHARTS

Classification & Gradation Chart 1970

\* Abilities Attained Column Level 0

~~Illustrated~~ Tone Scale <sup>25 Sep 71 RN</sup>

F. BOOKS (To be Read by end of course)

Dianetics 55

Self Analysis

Axioms & Logics (Axioms Section)

G. GENERAL COURSE DATA

\* HCO PL 27 May 65 Processing

HCO B 23 Aug 65 Abbreviations & Symbols  
of Dianetics and Scn

\* HCO PL 15 Dec 65 Students Guide to  
Acceptable Behaviour

\* HCO PL 14 Feb 65 Safeguarding Technology  
(Reissued 7 June 67)

HCO PL 27 Sep 66 The Anti-Social  
Personality

HCO PL 12 Oct 66 Examinations

\* HCO PL 22 Nov 67 Out Tech

\* HCO PL 8 Jun 70 Student Auditing

H. CODES

\* HCO PL 14 Oct 68 Auditors Code AD18

\* HCO PL 2 Nov 68 Auditors Code AD18  
Additions

\* Demonstrate in clay each point of the  
Auditors Code

I. E-METER SECTION

\* HCO B 2 Sep 69 E-Meter Defined

\* The Book Introducing the E-Meter

J. METER DATA

\* HCO B 14 Oct 68 "You must never never.."

\* HCO B 11 May 69 Meter Trim Check

K. F/N DATA

\* HCO B 21 Oct 68 Floating Needle

\* HCO B 11 Feb 66 Free Needles & How to  
Get them on a Pc

\* HCO B 21 Sep 66 ARC Break Needle

\* HCO B 20 Feb 70 Floating Needles &  
End Phenomena

- \* HCO B 8 Oct 70 Persistent F/N \_\_\_\_\_
- \* HCO B 17 Jul 70 Let the Pc Have his Full  
End Phenomena \_\_\_\_\_
- \* HCO B 14 Mar 71 F/N Everything \_\_\_\_\_
- \* Demonstrate in clay A session with full EP  
showing Pc's bank, etc. \_\_\_\_\_

L. INDICATORS

- \* HCO B 29 Jul 64 Good Indicators at  
Lower Levels \_\_\_\_\_
- \* HCO B 26 Apr 69 Bad Indicators at  
Lower Levels \_\_\_\_\_

M. STYLES

- \* HCO B 5 Nov 64 Styles of Auditing  
(Listen Style only) \_\_\_\_\_

N. PC DATA

- \* HCO B 14 Jan 63 Rings Causing Rockslams \_\_\_\_\_
- HCO B 17 Oct 64 Getting the Pc Sessionable \_\_\_\_\_
- \* HCO B 30 Apr 69 Auditor Trust \_\_\_\_\_
- \* HCO B 12 Oct 69 Forcing a Pc \_\_\_\_\_
- \* HCO PL 17 Apr 70 An Auditor and the  
Mind's Protection \_\_\_\_\_
- HCO B 5 Apr 69 New Preclears \_\_\_\_\_

O. AUDITOR MUST NOT'S

- \* HCO B 7 Apr 64 All Levels Q & A \_\_\_\_\_
- \* HCO B 3 Aug 65 Auditor Goofs - Blowdown  
Interruptions \_\_\_\_\_
- \* HCO B 5 Dec 66 Letting the Pc Itsa \_\_\_\_\_
- \* HCO B 7 May 69 5 GAEs \_\_\_\_\_
- \* HCO B 17 May 69 TRs & Dirty Needles \_\_\_\_\_
- HCO B 4 Jul 69 Auditing of OT III  
Preclears \_\_\_\_\_
- \* HCO B 17 Jul 69 Flagrant Auditing Errors \_\_\_\_\_
- \* Demonstrate in clay the 5 GAEs. \_\_\_\_\_
- \* Clay Demo the effect on the pc of interrupting  
a BD. \_\_\_\_\_
- \* Clay Demo 3 examples of Q & A. \_\_\_\_\_

P. AUDITOR ADMIN SECTION

- HCO PL 19 Nov 65 Auditing Reports \_\_\_\_\_
- \* HCO B 7 May 69 Summary of How to Write  
an Auditors Report etc. \_\_\_\_\_

Q. FORMS

HCO B	24 Apr 69	Pc Assessment Sheet	_____	_____
HCO B	25 Sep 70	Add to Pc Assessment Sheet	_____	_____
HCO PL	26 Jan AD20	Examiners Form	_____	_____
		Auditors Report Form	_____	_____
HCO PL	23 Apr 68	Parent/Guardian Consent Form	_____	_____
* HCO B	20 Jun 70	Summary Report Form	_____	_____

R. TAPES

	19 Jun 54	Communication & the Dynamics	_____	_____
*	25 Jul 63	Comm Cycle in Auditing	_____	_____
*	6 Aug 63	Auditing Comm Cycle	_____	_____
	28 Apr 64	Wisdom as an Auditor	_____	_____
*	20 Aug 63	Itsa Line	_____	_____
*	21 Aug 63	Itsa Line (Cont'd)	_____	_____
*	6 Feb 64	Comm Cycles in Auditing	_____	_____
	15 Dec 64	Communication - A gradient of Duplication	_____	_____
*	26 July 66	Classification & Gradation Chart	_____	_____

S. PROCESSES FOR STRAIGHT WIRE:

HCO B	8 Jan 71	Dn & Sent CS1	_____	_____
HCO B	30 Mar 71	Add to CS1	_____	_____
HCO B	27 Sep 68	ARC Process	_____	_____
HCO B	3 Feb 59	HGC Current Procedure (Not-Is Straight Wire)	_____	_____
HCO B	20 Oct 59	An Experimental Process (Know-Mystery Recall Process)	_____	_____
HCO B	17 Mar 60	Standardized Sessions (An Obvious Basic Process)	_____	_____
HCO B	17 Jun 70	Various 0-IV Grade Processes (Straight Wire Processes only.)	_____	_____
PAB 43	7 Jan 55	Plotting Pc on Tone Scale (Elementary St Wire)	_____	_____
HCO B	8 Aug 71	Sub Zero & Lower Level Triple Grades (Sub Zero's only)	_____	_____
	Issue II			

T. PROCESSES FOR LEVEL 0

* HCO B	5 Jun 70	Triple Grades	_____	_____
HCO B	17 Jun 70	Various 0-IV Grade Processes (Zero Processes only)	_____	_____

HCO B 8 Aug 71 Sub Zero and Lower Level  
Issue II Triple Grades (Sub Zero &  
Zero only)

(Full bulletin, PAB or Book page mentioned  
including process to be read.)

HCO B 17 Oct 63 R-2c Slow Assessment by  
(Reissued 17 Jan AD14 Dynamics

HCO Technical Form R-2c Slow Assessment by  
17 Oct AD13 Dynamics

HCO B 31 Oct AD13 R-2c Slow Assessment by  
Dynamics cont'd

HCO B 10 Dec 64 Listen Style Auditing

HCO B 11 Dec 64 Processes

HCO B 26 Dec 64 Routine 0-A Expanded

BOOK: 8-8008

Pg 145 (Remedy of Comm Scarcity)

BOOK: CREATION OF HUMAN ABILITY

Pg 74 (R2-31 Beingness Processing)

Pg 152 (R2-60 The Hidden Communication)

PABS

54 10 Jun 55 Comm Processes

56 8 Jul 55 Axiom 51 Comm Processing

146 15 Oct 58 Valence Process

HCO B 7 May 59 New Processes (Locational  
Comm Process)

HCO B 21 Jul 59 HGC Allowed Processes  
(Locational Problems Process  
& A Clearing Procedure)

HCO B 13 Oct 59 DEI Expanded Scale (Know  
Mystery Comm Process)

HCO B 25 Sep 59 HAS Co-Audit (Universal  
Processes)

HCO B 2 Mar 61 New Pre Hav Command  
(In Sequence)

U. MODEL SESSION

\* HCO B 18 Nov 68 Model Session 0-II

V. CLEARING COMMANDS

\* HCO B 14 Nov 65 Clearing Commands

W. CLAY TABLE

CLAY DEMOS checked by Supervisor

\* Axiom 28

\* The Purpose of Level 0

\* The Full End Phenomena of Grade 0 Ability Attained

(Reference HCO PL 25 June 70 Expanded Lower Grades  
Chart of Abilities, etc.)

- \* The difference between an ARC Broken pc with ARC B "F/N" and a pc who has attained full EP of a process with true F/N.

X. THEORY re PRACTICAL

*	HCO B	30 Apr 71	Auditing Comm Cycle		
*	HCO B	23 May 71	The 2 Parts of Auditing Issue II		
*	HCO B	23 May 71	The 3 Important Issue III Comm Lines		
	HCO B	23 May 71	Communication Cycles with- Issue IV in the Auditing Cycle		
*	HCO B	23 May 71	The Communication Cycle Issue V in Auditing		
*	HCO B	12 Jan 59	Tone of Voice Acknowledgements		
*	HCO B	17 Oct 62	Auditor Failure to Understand		
*	HCO B	7 Apr 65	Premature Acknowledge- ments		
*	HCO PL	1 Jul 65	Comm Cycle Additives		
*	HCO B	29 Sep 65	Cyclical & Non Cyclical Process Conclusions		
*	HCO B	17 Apr 61 (Revised Sept 71)	Training Drills Modernized		
	HCO B	1 Oct 65	Mutter TR		
	HCO B	3 Jun 69	TR Notes		
*	HCO B	24 May 68	Coaching		
	HCO B	17 Sep 70	Get TR 0 Training In		
*	HCO B	26 Apr 71	TRs and Cognitions		
	HCO B	15 Aug 71	TR Course Bugs Handling		
	HCO B	16 Aug 71	TR Course Breakthrough		

Y. TRs Checked by Supervisor

*	OT TR 0		
*	TR 0		Straight Confront
*	TR 0		Bull Baited
*	TR 1		
*	TR 2		
*	TR 3		
*	TR 4		
*			

Z. METER DRILLS

\* HCO B 10 Dec 65 E Meter Drill Coaching \_\_\_\_\_

Drills to be checked by supervisor:

- |              |               |
|--------------|---------------|
| * EM 1 _____ | * EM 2 _____  |
| * EM 3 _____ | * EM 4 _____  |
| * EM 5 _____ | * EM 6 _____  |
| * EM 7 _____ | * EM 8 _____  |
| * EM 9 _____ | * EM 10 _____ |

HCO B 23 May 71 Issue IX Metering \_\_\_\_\_

AA. AUDITING TR DRILLS (Checked by Supervisor)

- \* A (Basic Unbullbaited Drill) \_\_\_\_\_
- \* B (Basic Bullbaited Drill) \_\_\_\_\_
- \* TR00-2 (How to Get a Pc) \_\_\_\_\_
- \* TR00-4 (Session Set up Procedure) \_\_\_\_\_
- \* TR00-6 (Spotting Bad Indicators) \_\_\_\_\_
- \* TR00-8 (Clearing Commands) \_\_\_\_\_
- \* TR00-10 (Indication of F/N) \_\_\_\_\_
- \* TR00-11 (Current Session Pattern) \_\_\_\_\_
- \* TR00-12 (Current Session Pattern Bullbaited) \_\_\_\_\_
- \* TR00-14 (Handwriting Drill) \_\_\_\_\_
- \* TR00-15 (White Form) \_\_\_\_\_
- \* TR00-16 (White Form Bullbaited) \_\_\_\_\_
- \* TR00-17 (CS1) \_\_\_\_\_
- \* TR00-18 (CS1 Bullbaited) \_\_\_\_\_
- \* TR000-1 (An Obvious Basic Process) \_\_\_\_\_
- \* TR000-2 (An Obvious Basic Process Bullbaited) \_\_\_\_\_
- \* TR000-3 (Elementary Straightwire) \_\_\_\_\_
- \* TR000-4 (Elementary Straightwire Bullbaited) \_\_\_\_\_
- \* TR000-5 (Not-Is Straightwire) \_\_\_\_\_
- \* TR000-6 (Not-Is Straightwire Bullbaited) \_\_\_\_\_
- \* TR000-7 (Self Analysis Lists) \_\_\_\_\_
- \* TR000-8 (Self Analysis Lists Bullbaited) \_\_\_\_\_
- \* TR000-9 (Know to Mystery Recall Process) \_\_\_\_\_
- \* TR000-10 (Know to Mystery Recall Process Bullbaited) \_\_\_\_\_
- \* TR000-11 (ARC St Wire Triples) \_\_\_\_\_
- \* TR000-12 (ARC St Wire Triples Bullbaited) \_\_\_\_\_
- \* TR000-13 (R2-C 2W-C on Assessed Subjects) \_\_\_\_\_
- \* TR000-14 (R2-C 2W-C on Assessed Subjects Bullbaited) \_\_\_\_\_
- \* TR000-15 (PAB 54 Comm Process) \_\_\_\_\_
- \* TR000-16 (PAB 55 Comm Process Bullbaited) \_\_\_\_\_
- \* TR000-17 (Remedy of Comm Scarcity) \_\_\_\_\_
- \* TR000-18 (Remedy of Comm Scarcity Bullbaited) \_\_\_\_\_



- \* TR000-19 (See TR1 - 69) \_\_\_\_\_
- \* TR000-20 (See TR1 - 70) \_\_\_\_\_
- \* TR000-21 (In Sequence) \_\_\_\_\_
- \* TR000-22 (In Sequence Bullbaited) \_\_\_\_\_
- \* TR000-23 (Locational Comm Process) \_\_\_\_\_
- \* TR000-24 (Locational Comm Process Bullbaited) \_\_\_\_\_
- \* TR000-25 (Process S-2) (Valence Process) \_\_\_\_\_
- \* TR000-26 (Process S-2) (Valence Process) Bullbaited \_\_\_\_\_
- \* TR000-27 (A Clearing Procedure) \_\_\_\_\_
- \* TR000-28 (A Clearing Procedure Bullbaited) \_\_\_\_\_
- \* TR000-29 (Expanded CDEI Comm Process) \_\_\_\_\_
- \* TR000-30 (Expanded CDEI Comm Process Bullbaited) \_\_\_\_\_
- \* TR000-31 (Universe Process) \_\_\_\_\_
- \* TR000-32 (Universe Process Bullbaited) \_\_\_\_\_
- \* TR000-33 (PAB 146 Valence Process) \_\_\_\_\_
- \* TR000-34 (PAB 146 Valence Process Bullbaited) \_\_\_\_\_
- \* TR000-35 (Axiom 51 Comm Processing) \_\_\_\_\_
- \* TR000-36 (Axiom 51 Comm Processing Bullbaited) \_\_\_\_\_
- \* TR000-37 (R2-31) \_\_\_\_\_
- \* TR000-38 (R2-31 Bullbaited) \_\_\_\_\_
- \* TR000-39 (R2-60 The Hidden Communication) \_\_\_\_\_
- \* TR000-40 (R2-60 The Hidden Comm Bullbaited) \_\_\_\_\_
- \* TR000-41 (Grade 0 - Triples) \_\_\_\_\_
- \* TR000-42 (Grade 0 - Triples Bullbaited) \_\_\_\_\_
- \* (Any other Straight Wire or Comm Process Drills) \_\_\_\_\_

AB. ADDITIONS AND CORRECTIONS

HCO B 21 Aug 71      Session Grading  
Well Done Definition of \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STUDENT COMPLETION:

I have completed the requirements of this checksheet and I know and can apply this material.

Student Attests: \_\_\_\_\_ Date: \_\_\_\_\_

SUPERVISOR:

I have trained this student to the best of my ability and he has completed the requirements of this checksheet and knows and can apply the checksheet data.

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

STUDENT EXAMINER:

Meter checks attestation for false and checks Suppress.

Pass \_\_\_\_\_ Flunk \_\_\_\_\_

Examiner: \_\_\_\_\_ Date: \_\_\_\_\_

Student given Written / Practical Exam.

Pass \_\_\_\_\_ Flunk \_\_\_\_\_ Marks \_\_\_\_\_

Examiner: \_\_\_\_\_ Date: \_\_\_\_\_

Student passes requirements (after Cramming etc if necessary).

CERTS AND AWARDS:

Provisional Class 0 Certificate issued.

C & A: \_\_\_\_\_ Date: \_\_\_\_\_

SUCCESS:

Passes Success questions and Success Story written.

Success Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Student routed to Registrar to sign up for "Class One" Course.

REGISTRAR:

Student signed up for "Class One" Course and routed on standard routing form.

Registrar: \_\_\_\_\_ Date: \_\_\_\_\_

Training & Services Aide  
for

L. RON HUBBARD  
FOUNDER